



GOVERNMENT OF INDIA
DEPARTMENT OF PUBLICATION
(Ministry of Urban Development)
CIVIL LINES, DELHI - 110 054.

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Date:- 24/06/2015

No. 3/2/83-10-Estt (F.O)

OFFICE MEMORANDUM

Subject : Regarding change in signature of DDO

Sh. Vinod Kumar Singh (V.K Singh), Financial Officer of this Department has assumed the charge of F.O./ Drawing & Disbursing Officer (DDO) of this Department w.e.f 19.06.2015 (F.N) in place of Ms. Versha Rani, Financial Officer/ DDO who has been relieved from her duty w.e.f 19.06.2015 (A.N) vide this Deptt. office order no. 3/2/83-Estt.(F.O) dt. 19.06.2015.

The specimen signature of Sh. V.K Singh , F.O./ DDO duly attested are appended in the enclosed sheet for further necessary action and record.

Encl : As above

(G.D.Pandey)

Asstt. Controller (Admn.)

To

The Pay & Accounts Officer,
Pay & Accounts Office (Ptg.),
Ministry of Urban Development,
13/3, Jam Nagar House,
New Delhi.

Copy to

1. The Manager, IDBI Bank Ltd. Suryakiran Building, 19, K.G Marg, New Delhi
2. PA to J.S & C.P
3. A/cs-III Section
4. Cash Section
5. P.A to A.C. (Admn)
6. P.A to F.O.
7. Hindi section for Hindi version
8. Guard File
9. E-gazette section for uploading on the website of this department.

Asstt. Controller (Admn.)