



GOV GOVERNMENT OF INDIA  
DEPARTMENT OF PUBLICATION  
CIVIL LINES, DELHI – 110 054.  
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TEL.: 2381 7823 / 9689 / 3761 / 3762 / 3764 / 3765.  
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File No.111/ Website/2011-12/ Gen

Dated: 23/06/2011

To,

The Senior Technical Director (NIC)  
Ministry of Urban Development,  
Nirman Bhawan, New Delhi-

**Sub:-Request for Uploading the Office Memorandum No.675/OM/2011 date 06.06.11  
Regarding Constitution of a Complaints Committee to enquire into complaints of  
Sexual Harassment made against the official to such any women at her work place.**

Sir,

Please find herewith subject cited office memorandum along with corrigendum no.675/O&M/2011 dated 15.06.11 for uploading in the website of Department of Publication at the earliest.

Encl:- As above

Yours faithfully,

  
( S.K.SAHA) 23/6/11  
Assistant Controller (Admn)



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F. No.: 675/O&M/2011.

Date : 6 June, 2011

**OFFICE MEMORANDUM**

Subject: Constitution of a Complaints Committee to enquire into complaints of Sexual Harassment made against the officials to such any women at her work place.

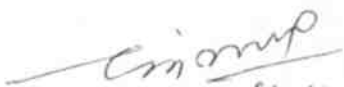
In supersession of this office earlier order of even number dated 21.03.2011, the undersigned is directed to formalise a Grievance Redressal System in the Department of Publication in terms of point No. 49 of the report of the Committee for prevention of Sexual Harassment of working women in work place Ministry of Urban Development, Nirman Bhawan, New Delhi vide No. PSH/1/2009-PPS (EA) dated 10-11-2010. Accordingly any women employee with a Grievance alleging discrimination or inappropriate working atmosphere at work place may submit her complaint/Grievance to the Asstt. Controller (Admn.) of Department of Publication in writing and she will also be given opportunity for personal hearing by the A.C.(A).

In case of non satisfaction of the complainant with the decision after personal hearing, the applicant will have liberty to appeal before the Controller of Publications being Head of the Department.

The undersigned has persistently been making surprise visit/checks in order to ensure discipline and decorum in the office and the same will continue.

The regular Section-in-Charge had already being deployed soon after the appointment of Head Clerk by replacing the look after arrangement of Section-in-Charge in the Gazette Section where the petitioner namely Smt. Rajni Khera, U.D.C. was posted. Her petition has already been closed by the Committee.

Hindi version will follow.

  
(C.S. Mehra) 6/6/11  
Controller of Publications

1. The Director (PSP), Ministry of Urban Development, Nirman Bhawan, New D
2. The Under Secretary(PSP), Min. of Urban Development,  
Nirman Bhawan, New Delhi w.r.t. O.M. No C-13015/1/2010-PBN dated 24.2.
3. The Under Secretary (C&PG), Min. of Urban Development, Nirman Bhawan  
New Delhi w.r.t. O.M. No. A-46017/66/10-PG dated 07 February, 2011
4. Financial Officer.
- ✓ 5. PA to Controller of Publication.
6. All Section In-charges.
7. All Sale Counters.
8. Notice Board.
- ✓ 9. Website



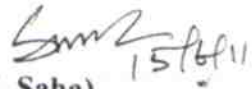
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Date : 15<sup>th</sup> June, 2011

### CORRIGENDUM

In partial modification in the Office Memorandum of even number dated 06<sup>th</sup> June, 2011 regarding 'Complaints of Sexual Harassment' mentioned in the last para as 'The regular Section-in-Charge had already being deployed' may be read as 'The regular Section-in-Charge had already been deployed'.

  
(S.K. Saha)  
Asstt. Controller (Admn.)

1. The Director (PSP), Ministry of Urban Development, Nirman Bhawan, New Delhi
2. The Under Secretary(PSP), Min. of Urban Development,  
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