



GOVERNMENT OF INDIA  
DEPARTMENT OF PUBLICATION  
(Ministry of Urban Development)  
CIVIL LINES, DELHI – 110054.

Website: [www.deptpub.gov.in](http://www.deptpub.gov.in) / [egazette.nic.in](http://egazette.nic.in)  
TEL.: 2381 7823 / 9689 Fax: 2381 7846.

File No 111/Taxi/2013-14/Gen

Dated 02.05.2013

**Tender Notice**

This office intends to hire an Air-conditioned Car i.e. AC Indigo, AC Accent and AC Swift Desire for official use **on monthly rates contract basis**. If you are interested to provide the car for monthly rates basis please submit your best rates along with terms and condition in a sealed cover addressed to the Controller of Publication, Civil Lines, Delhi. The quotations should reach in the office of Controller of Publication upto 24.05.2013 at 3.00 PM ( after this no quotation will be accepted) and will be opened on the same day at 3.30 PM in the office of Assistant Controller (Admn) in the presence of the tenderers who wish to be present at the time of opening the tender. The detail of rates and Km of different car should be given in following format:-

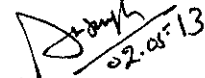
AC Indigo			AC Swift Desire			AC Accent		
	Extra			Extra			Extra	
Rates for 2500 Kms per month & 250 hrs per month inclusive of all taxes	Beyond 2500 Kms	Beyond 250 hrs	Rates for 2500 Kms per month & 250 hrs per month inclusive of all taxes	Beyond 2500 Kms	Beyond 250 hrs	Rates for 2500 Kms per month & 250 hrs per month inclusive of all taxes	Beyond 2500 Kms	Beyond 250 hrs
(₹.)	(₹.) Per KM	(₹.) per hour	(₹.)	(₹.) per KM	(₹.) per hours	(₹.)	(₹.) Per KM	(₹.) per hour

**General Terms and Conditions**

1. The tender should be accompanied with EMD for ₹.2000/- (Two thousand only) in the shape of B.D/pay order from a nationalized bank in favour of Controller of Publication, Civil Lines, Delhi-54. No interest will be paid on EMD. EMD of unsuccessful tenderers will be returned immediately after finalising the contract & EMD of successful tenderer will be kept as performance guarantee and the same will be returned after successful completion of the contract
2. Models of the cars should not be earlier than year 2011 and should be well maintained.
3. Quotation for non-Air-conditioned car will not be entertained.

4. Payment will be made after a week from the date of submission of the claim.
5. The firms should give details i.e. IFSC Code, Account No. MICR Code, beneficiary name, PAN/TAN and address of the bank as the payment will be made to their account directly through e-payment.
6. The Controller of Publication reserves the right to accept or reject any tender without assigning any reason whatsoever.
7. The journey and K.M will be counted from the place of picking up and dropping i.e. Sector-4, Dwarka New Delhi
8. If the driver/vehicle fails to report for duty on any day the taxi owner will be responsible for making alternate arrangements. If no alternate arrangement is made penalty of ₹.500 per day will be imposed, besides proportionate reduction of amount in the total monthly rates.
9. The awarded contract can be terminated any time without assigning any reason.
10. Driver of the car should be experienced and authorized license holder.
11. Vehicle should be duly registered with Transport Department and all the taxes should have been paid.
12. In case of breakdown of car the agency should be able to provide another car within thirty minutes.
13. Frequently change of the car and driver without assigning valid reasons will not be allowed.
14. This office will not be responsible for any loss of vehicle/accident/traffic rules violations etc.
15. The firm should have experience of providing such services to Govt offices/Public Sector Under Takings. The documentary evidence in support of the same is to be enclosed.
16. The contract will be valid for one year commencing from the date of issue of work order to the firm but the period may be extended for another year also by this office.
17. The courts at Delhi only shall have the jurisdiction to decide any dispute that may arise in relation to the contract.

Yours faithfully,

  
22.05.13

(A.K.Singh)

Assistant Controller (Admn)