



GOVERNMENT OF INDIA
DEPARTMENT OF PUBLICATION
CIVIL LINES, DELHI – 110 054.
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F. No. 111 / Scrap / General / 2011-12

Dated: 27/03/2014

TENDER NOTICE FOR SALE OF SCRAP

Sealed Tenders are invited from the authorize scrap buyers for disposal of old iron racks , water coolers and desert coolers etc or wooden racks, chairs, tables etc. and other material on "**AS IS WHERE IS BASIS**" lying at Government of India, Department of Publication, Civil Lines, Behind Delhi Vidhan Sabha Metro Station, Delhi-110054.

Tender form can be obtained from the office at above address during office hours on any working day and also can be downloaded from the website of this Department www.deptpub.gov.in or from the website of Central Public Procurement Portal <http://eprocure.gov.in/>.

The interested parties may inspect the site on all working days with prior intimation to Supervising Officer, General Section, Room No. - 9, 1st Floor, Department of Publication, Civil Lines, Delhi- 54 on Telephone No's 011-23817823 & 011-23819689.

Terms and Conditions:-

1. Sale of scrap material is on "**AS IS WHERE IS BASIS**" which is lying at Government of India, Department of Publication, Civil Lines, Behind Delhi Vidhan Sabha Metro Station, Delhi-54.
2. The interested firms / parties may submit bid in sealed envelope duly super-scribed as "Tender for purchase of Scrap from Department of Publication" in prescribed formats i.e. Annexure- "A" , addressed to the Assistant Controller (Admn.), Department of Publication, Ministry of Urban Development, Civil Lines, Behind Delhi Vidhan Sabha Metro Station, Delhi-54 latest by 1.00 PM on 24-04-2014. Tender Box will be available at reception hall of the Department of Publication, Civil Lines, Behind Delhi Vidhan Sabha Metro Station, Delhi- 54 for dropping the said sealed envelope up to 1.00 PM on 24-04-2014. No bid shall be accepted after 1.00 PM. If any bid received by post after 1.00 PM, shall also not be entertained and this Department will not be responsible for such posted delays. The bids shall be opened at 3.00 PM on the same day in Room No. 10, 1st floor, Department of Publication, Civil Lines, Behind Delhi Vidhan Sabha Metro Station, Delhi- 54 in the presence of interested bidders, who may wish to be present.

3. Tender should be accompanied by an Earnest Money in the form of Account Payee Demand Draft, Fixed Deposit Receipt, Banker's Cheque or Bank Guarantee of ₹.10000/- (Rupees Ten Thousands Only) drawn in favour of "Controller of Publication" payable at Delhi from any Nationalized Bank. The validity period of Earnest Money must not be less than 45 days. Tenders without EMD shall be rejected summarily.
4. Bidders are requested to visit our office and clearly understand the nature of the scrap before submitting the tender. The interested parties may inspect the site on all working days with prior intimation to Supervising Officer, General Section, Room No.- 9, 1st Floor, Department of Publication, Civil Lines, Delhi- 54 on Telephone No's 011-23817823 & 011-23819689.
5. Quotation received after due date and time will not be accepted. Tenders by "Telex/Fax/E-mail" will not be accepted. Tenders may be submitted by Registered Post, by hand in person or by courier. However, any delay on this account shall not be accepted as reason for exception and this Department will not be responsible for such posted delays.
6. The tender documents are not transferable.
7. Your offer should be valid for a period of 60 days from the date of opening of tender bids. This period may be extended on the discretion of the Controller of Publication, for a further period of 30 days.
8. The bidder is required to submit self attested copies of proof of address / ID proof / name of the authorized signatory of the firm and telephone / mobile number.
9. The tender shall be written legibly and free from erasing and over-writing corrections, if any, should be duly attested by the authorized signatory.
10. Tender will be based on **"AS IS WHERE IS BASIS."** not on the basis of weight of Scrap.
11. Incomplete and unsigned quotation is liable to be rejected.
12. EMD of unsuccessful tenderer shall be returned after the award of contract to successful bidder. No interest will be paid on EMD & Security Deposit.
13. The qualified bidder has to deposit 10% of total cost of the material to be lifted within seven day to enable the Department to award the tender failing which the EMD will be forfeited.
14. If successful bidder fails to lift the scrap or fail to fulfill any of the condition within one month, the amounts deposited by the tenderer shall be forfeited and the same will be offered to the second highest bidder.
15. The tender should also be accompanied with the self attested photocopies of PAN, VAT & Sales Tax Registration otherwise the tender will not be considered.

16. VAT / CST or any other admissible duties on the above said material, if any, will be borne by the purchaser which will also be deposited with this office.
17. The successful bidder has to make his / their own arrangements for vehicles and labour that may be required for such removal during office hours only i.e. from 9:30 AM to 6:00 PM on all working days.
18. Providing / detection of wrong / misleading information would entail automatic rejection of the tender, even during the currency of the contract.
19. The bidder should declare any relationship or business connection that may exist between him and any official in the Government of India, Department of Publication, Delhi.
20. The Tender of Tenderer who does not fulfill any of the above conditions and incomplete tenders are liable to be summarily rejected at the risk and cost of the Tenderer only and any further correspondence in this regard will not be entertained.
21. Rates must be written both in figures and in words.
22. The Tenderer shall sign and stamp each page of the tender document and all other enclosures appended to it as a token of having read and understood or agreed with the terms and conditions contained therein and submit the same OR furnish an undertaking that the firm has read & will abide by the terms & conditions as stipulated therein.
23. Interested firms / parties will have to submit unconditional acceptance to the above terms and conditions at the time of submission of the tender.
24. Bid will not be considered if bidder does not fulfill any of the terms and conditions mentioned in the tender notice.
25. The Controller of Publications reserves the right to reject and accept any one or all tenders without assigning any reason whatsoever.
26. In case of any dispute, the settlement will be made in the Courts of Delhi.



Controller of Publications

For and on behalf of the President of India

(To be printed on Firm's Letter Head)

To
The President of Union of India,
Through the Controller of Publications
Government of India, Department of Publication,
Civil Lines, Delhi – 110 054.

I / We hereby submit tender for purchase of Scrap from Department of Publication, M/o- Urban Development, Civil Lines, Delhi- 54, as specified in the tender notice no. 111 / Scrap / General / 2011-12 dated in all respects, with terms and conditions in the Tender Notice and schedules showing items there in hereto annexed:-

1. Full Name & Address of the firm _____
(With Email address, if any) _____

2. Name of the Authorized person _____
(With mobile number)
3. Telephone & Fax No. _____
4. Earnest Money D.D. / Bankers Cheque No. & Date _____
Amount _____
Name of the Bank _____
8. Rate Proposed for whole Scrap: ₹ _____
In words:- _____

DECLARATION:

I / We have read all the terms and conditions and accordingly submitted this offer.

Signature of Proprietor with stamp of the firm.