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**Guidelines for advertisement by individuals in the Weekly Gazette of India,
Part IV regarding adoption of Child.**

Notice for Publication of advertisement by the applicants in the Gazette of India Part-IV regarding adoption of child.

The following documents are required for publication of advertisement in the Gazette of India Part IV.

- (i) An Undertaking duly signed by the applicant
- (ii) Original Newspaper
- (iii) Prescribed proforma in duplicate duly typed with signature of applicant and two witnesses.
- (iv) C.D. containing the print matter without witness portion in MS Word window 2007 format only.
- (v) Two self attested passport size photographs of each of Natural / adopting and child, photocopy of ID proof (self attested).
- (vi) A certificate duly signed by the applicant declaring therein that the contents of hard copy and soft copy are similar.
- (vii) Request letter along with the requisite fee.

To get notice for adoption of child published in the weekly Gazette of India Part IV, the applicant has to comply with the following formalities prior to publication of such advertisement:-

1. A notice regarding adoption has to be published in one of the local leading newspaper from the side of the natural Guardian as well as from the side of adopting Guardian and the same be submitted to this Department in original along with other documents.
2. An undertaking duly signed by both natural guardian and adopting guardian and be submitted in original to this Department along with full details of both Guardians father's name and residential address and date of adoption. Declaring that the facts stated therein are true & correct to the best of his/her knowledge and belief.
3. Two passport size photograph each of Natural / Adopting parents and the Child to be adopted, duly self attested are to be provided.
4. The printing charges for publication of Adoption is **Rs. 1700/- for each case w.e.f. 01.4.2016 to 31.3.17.**
The amount will have to be submitted through NTRP (Non Tax Receipt Portal i.e www.bharatkosh.gov.in from 01/10/2018 onwards vide Department Order No.Cash/NTRP/2018-19 Dated 04/10/18 in pursuance of Principal Accounts Office, M/o Housing & Urban Affairs' O.M. No.G-20018/Pr.Ao/UD/A/Cs/NTRP/2018-19/1489-1504 Dated 01-10-2018. The Applicant should download his/her gazette from the website www.egazette.nic.in in the following manner as the physical printing and sale of hard copies of the Gazette by the Government has been ceased completely from 01.10.2015 vide Gazette of India Issue no. 602, Extra Ordinary Part II Section 3 Sub Section (i) dated 30.9.2015, be switched to e-publishing w.e.f 01st October, 2015.