



GOVERNMENT OF INDIA  
DEPARTMENT OF PUBLICATION  
(Ministry of Urban Development)  
CIVIL LINES, DELHI - 110 054.

Website: [www.deptpub.nic.in/](http://www.deptpub.nic.in/) [egazette.nic.in](http://egazette.nic.in)

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No. 2/2/87-13/Estt. (Jr. Salesman)

Date:- 26.08.2013.

**OFFICE CIRCULAR**

**Subject: - Filling up five posts of junior Salesman in the pay scale of Pay Band-I ₹ 5200-20200/- plus Grade Pay- ₹ 2400/- in the Department of Publication, Ministry of Urban Development.**

Applications are invited from eligible persons desirous of consideration for appointment to the post of Junior Salesman on deputation basis in the Department of Publication, Civil Lines, Delhi. The post is in the Pay Band-I, ₹ 5200-20200/-, Grade Pay-₹ 2400/-.

The posts are required to be filled up on deputation basis from amongst the Lower Division Clerk with at least 8 years regular service and who are prepared to furnish the requisite security and/or execute the prescribed bond and who have 2 years experience in sale and distribution of books.

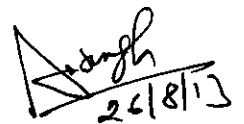
Maximum age limit for deputation is 56 years as on the closing date for receipt of applications by the Department.

**Desirable: - Degree of recognized University.**

The period of deputation including the period of deputation in another ex-cadre post held immediately preceding the appointment in the same or some other organization or Departments shall ordinarily not exceed 3 years.

Pay of the selected person will be governed by the rules/orders issued by the Govt. from time to time in regard to deputation.

The eligible applicants from other Govt. Departments should send their applications through proper channel along-with last 5 years ACRs/ APARs, Vigilance clearance and Integrity certificate. The applications should reach the undersigned within 60 days from the date of publication of the circular in the Employment News.

  
26/8/13

(A. K. Singh)  
Asstt. Controller (Admn.)

Contd...2/-

Copy to:-

1. All Heads of Sections in Deptt. of Publication including Sale Counters at Bombay & Book Depot, Kolkata, Kitab Mahal, with the direction that the circular may please be brought to the notice of all concerned.
2. Editor, Employments News/Rozgar Samachar, Publication Division, Ministry of Information and Broadcasting, East Block IV, Level-5, R.K. Puram, New Delhi.
3. Admn. II Section, Ministry of Urban Development, New Delhi.
4. Under Secy. (PSP), M/O Urban Development, Nirman Bhawan, New Delhi.
5. The Deputy Director (Admn.), Directorate of Printing, 'B' wing, Nirman Bhawan, New Delhi
6. Asstt. Controller of Stationary (Admn.), G.O. I. Stationary Office, 3, Church Lane, Kolkata-700001.
7. Directorate of Estates, Nirman Bhawan, New Delhi.
8. Director, L&D.O. Nirman Bhawan, New Delhi.
9. N.B.O. Nirman Bhawan, New Delhi.
10. National Informatics Centre (NIC) for uploading on the website of this Department i.e. [www.deptpub.gov.in](http://www.deptpub.gov.in) / [egazette.nic.in](http://egazette.nic.in)
11. P.A. to Joint Secretary & Controller of Publications.
12. PA to Financial officer, Department of Publication
13. Guard file.
14. Notice Board

  
26/8/13  
Asstt. Controller (Admn.)

**Application for the post of Junior Salesman in Department of Publication, Delhi.**

1. Name of Applicant :
2. Date of Birth :
3. Educational Qualification :
4. (a) Present Post and Experience :
- (b) Date since when post held :
- (c) Pay Scale of the post :
- (d) Pay presently drawn :
- (e) whether permanent or temporary
- (f) whether SC/ST :
5. Complete official address of the applicant :

Date: \_\_\_\_\_ Signature of the applicant \_\_\_\_\_  
Name of applicant \_\_\_\_\_

Certified that the above particulars furnished by the candidate have been thoroughly checked from Service Book/other records and are found to be correct.

Signature of the forwarding Authority with office seal.

Tel. No. \_\_\_\_\_